



Obligation to keep records and accounting entries through electronic means

Electronic accounting refers to the obligation to keep records and accounting entries through electronic means and enter a monthly basis their accounting information via the website of the SAT.

To formally comply with the monthly income of accounting information system Finance CGA has a whole interlocking modules to generate the requirements of SAT automatically through processing of information in each system processes system.

## Electronic Accounting.

The requirements necessary to present their statements to the Tax Administration Service (SAT) are presented under the standards of data needed to be generated and validated instantly and in turn raise them to the official site of the SAT for the corresponding statement .

CGA Finance through its Electronic Accounting module generates electronic files required by the SAT in their modalities:


- ☑ **Chart of Accounts.**
- ☑ **Trial Balance.**
- ☑ **Accounting policies.**
- ☑ **Folios prosecutors Policy.**
- ☑ **Accounting Assistant Accounts.**

Always available and instantly, your information when the SAT requires any of its 3 points:




**1. Catálogo de cuentas**

Una sola vez y cada vez que sea modificado.



**2. Balanza de comprobación**

De forma mensual, en el segundo mes siguiente al que correspondan los datos.



**3. Información de pólizas y auxiliares.**

Sólo cuando el SAT necesite verificar información contable o la procedencia de devoluciones y compensaciones.

