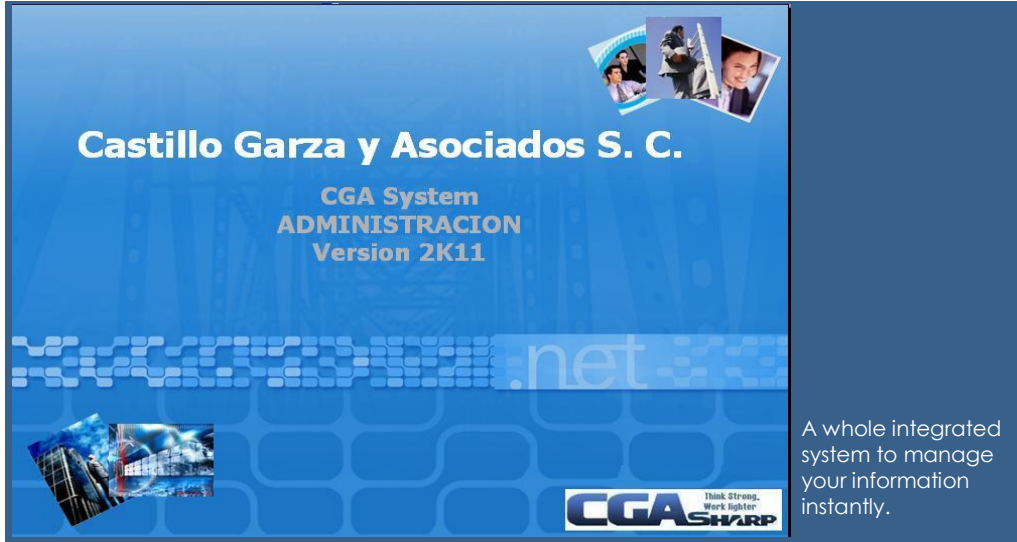


Finance System **CGA**

Castillo Garza y Asociados, S.C.



Castillo Garza y Asociados S. C.

**CGA System
ADMINISTRACION
Version 2K11**

.net

CGA SHARP Think Strong. Work Right.

A whole integrated system to manage your information instantly.

Castillo Garza y Asociados, more than 30 years of experience in the region.

- Developed based on the specific needs of your company.
- We are in this region, we are personally available instantly.

A complete administrative system for your Company

The CGA Finance System offers a complete administrative system linked to detailed and up-to-date financial transaction records.

CGA Finances is built on the latest standard technologies today.

Standardized, graphical and easy to use platforms for processing your information.

Its WEB ambient allows you to get the best possible access according to your needs, either intranet or the internet,

being always available due to the capabilities that this technology offer.



Administrative Modules

- Accounting Module.
- Accounts Payable Module
- Accounts Receivable Module.
- Purchasing Module.
- Warehouse Module.
- Fixed Assets Module.
- Billing Module.
- Electronic Accounting Module.

The availability of CGA Finance is adjusted to complement the administrative systems on your company. Select your convenience modules and receive a better price based on your package selection.

They include catalogs, reports, data export to Microsoft Office and PDF, access control.

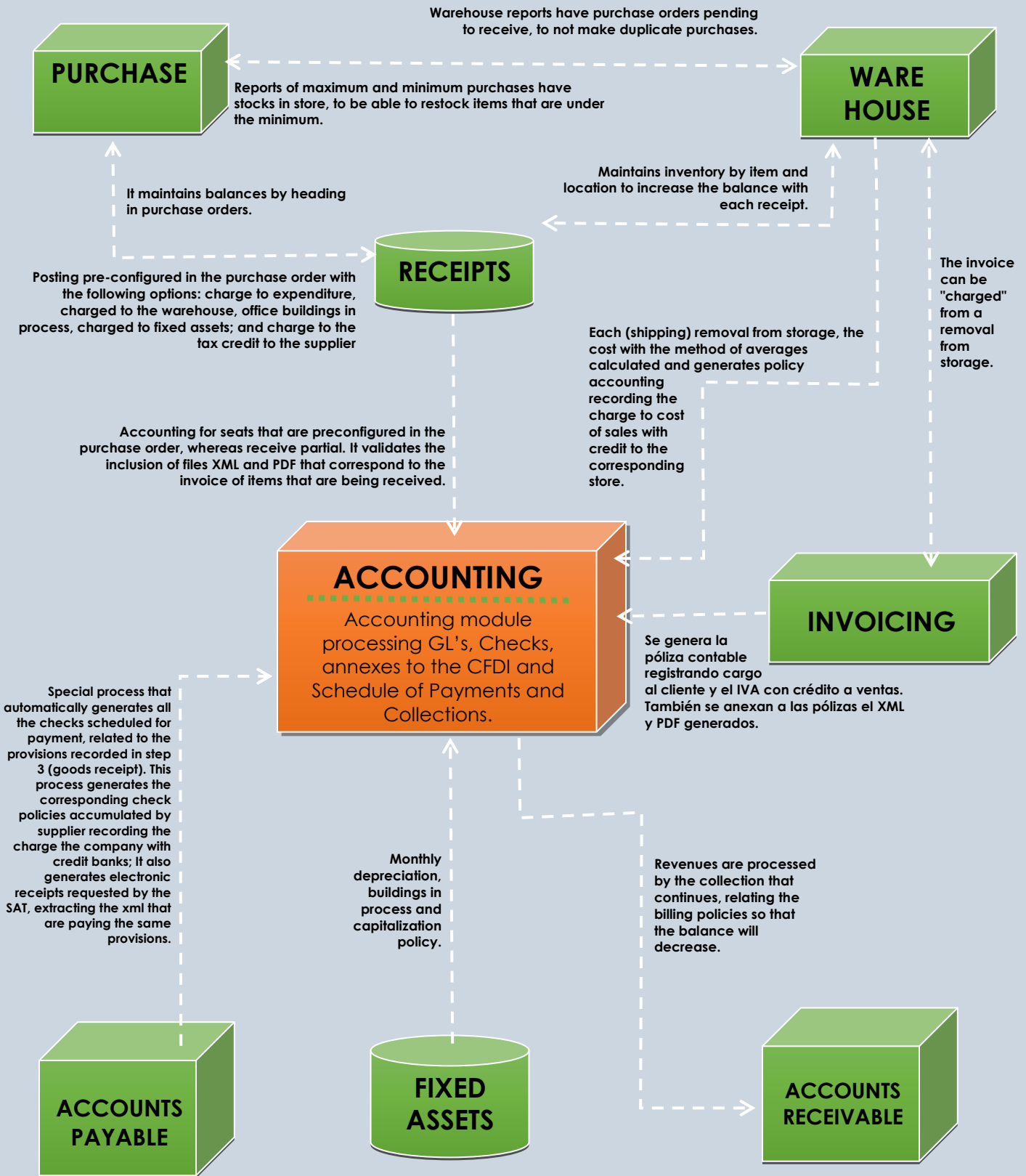
Request a no obligation demonstration.

“Our best advertising system are the recommendations made by our customers.”



Large companies in the region are managed under CGA Finance.

CGA Financial: Flowchart





Accounting accounts , policies, seats, checkbooks , prints, reports.

Accounting Module

Module that automatically focuses the movements of all processes in the system. Design, automatically generates policies providing to each purchase order when the goods are received, including expenses , warehouses (tool crib) and fixed assets or projects under construction, policies checks programmed policies construction in progress , depreciation , capitalization and consumption department store.

The calculation maintains accounting balances accounts in pesos and dollars and includes the revaluation of dollar bills for "Circulating" and the taxable profit or loss in pesos; all reports have the option to print in pesos or dollars, in Spanish and / or English .



REPORTS:

GENERAL ACCOUNTING:

- Daily
- Auxiliary
- Analysis by accounting entries
- Trial Balance, monthly and yearly broken down by month.
- Major General
- Balance
- Income Statement print and web design

STATISTIC REPORTS:

- Anual expences by concept broken down by month
- Anual expences by department broken down by month
- Anual balance broken down by month
- Anual state of income broken down by month.

TAXES:

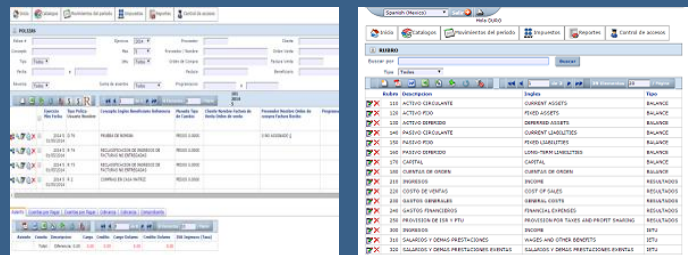
- Bank reconciliation
- Process for generating request for return or IVA compensation.
- Declaración Informativa de Operaciones con Terceros DIOT
- INEGI

ELECTRONIC ACCOUNTING:

- Chart of Accounts
- Trial Balance
- Policies
- Folios for fiscal policy
- Assistant of accounts
- Customized interfase by company for importing policies from another system, which includes Chart of Accounts, supplier's catalog, and policies.

Facilities to attach electronic vouchers, single, massive, mass for policies and mass per month.

- ❖ Budget Capture
- ❖ Conversion to another currency
- ❖ Reverse provisions from the previous month
- ❖ Filters that allow us to get the information easily
- ❖ Perform Banking reconciliation
- ❖ Generate month creditable tax (IVA)
- ❖ Generate DIOT
- ❖ Generate the portion of expenses for IETU
- ❖ Control checkbooks, national and international Banks
- ❖ Collection Generation
- ❖ Copies of policies from prior periods
- ❖ Interface for massive load of entries from Excel files





Automated process that generates the accounting process relating it to its cost center and department, forming their own account to generate its accounting policy.

Allows to chronologically audit the process of generating the purchase order, showing timings during the sequence of signatures.

Saving quotations submitted by suppliers to review the quoted prices.



- ❖ Generation requisitions controlled by department and warehouse.
- ❖ Programming of authorization sequence.
- ❖ Delegation of signatures by amount.
- ❖ Report estimated times of each purchase order and estimated times in each sequence.

Purchasing Module

This is a great support system to control all purchases requiring the company. Ideal for commercial companies and even more branches.

Requisitores can enter the system and generate material requirements, indicating starting, article number, item description, quantity, use and date required etc. Once completed, it is sent electronically to the next level, in this case, your department head.

Administration and control of related requisitions by department and warehouse.

Electronic authorization system, pending receipt of notices to authorize via email, with direct link to authorize the requisitioning requisitions.

Sequence of signatures control with delegation of authorization to substitutes.



The system has an option for the receipt of material, in this section, the person in charge of the warehouse receipt department, when a supplier with goods arrive, assess what was sent by the provider according to what is invoiced: quantities, units, measures, prices and corresponding to a purchase order to the supplier, with this in the system will give entry to the store, generating a receipt number input to the warehouse, including data provider and the items he received from the corresponding purchase order .

This will allow electronically, from the material receipt option on the system, to account the accounts payable from the material received by the receipt.

If the purchase order has been received in full , it is automatically closed so that no more is received with that order .

- ✓ Users who may require materials are registered and assigned "roles" to ask for the goods, for approval to certify the accounts, generate the order and receiving the goods.
- ✓ Each user is limited to his department and / or cost center and can only see their own requisitions.
- ✓ Control limits in pesos and dollars according to management level, filter levels that exceed the highest ranking for approval.
- ✓ Send mail to each user who has a pending approval, to streamline the purchasing process.
- ✓ Automatically it generates the policy, either of expenses, to the store or to fixed assets.
- ✓ Controls "n" quotes, which allows management to compare prices and accept or reject the selected purchases quote.
- ✓ Stores quotes evidence from electronic files sent by suppliers, making them available for review at each approval and audit staff for any shopping.
- ✓ These processes no longer require printed paper (paper less). All the signatures are electronic.
- ✓ Purchasing staff time is saved when contacting with suppliers, by sending them the purchase order via email attaching the files as "pdf" generated by the system.
- ✓ Maintains balances of the amounts received .
- ✓ Option to handle open purchase orders , decreasing the amount of approvals for release.
- ✓ Streamlines the receipt of goods , validating prices and quantities ordered , by only capturing the number of the purchase order that is coming. You do not receive without a purchase order. Allows attaching XML and PDF files sent by the supplier and validates the RFC and the amount .



REPORTS:

- Journal of movements , with filters by date, vendor , department, etc.
- Analysis by article, a history of all purchase orders.
- Analysis by expense accounts.
- Active orders, to be processed.
- Timing analysis incurred by each authorization.

Accounts Payable Module



It is a module that facilitates the control of debt purchases to domestic and foreign suppliers. Maintains vendor balances and invoice, and generates checks in pesos and / or dollars, as well as the corresponding policy , considering the differences in change for dollar bills .



ACCOUNT CATALOG:

Descriptions in English and Spanish , parameters : financial statements , tax control , control checkbooks banks and conversion to dollars. Flexibility in defining the account segments.

SUPPLIERS:

Catalog that stores data from each supplier as: RFC , address, phone , fax , email, bank account, and the necessary classifications for filling the request statements or IVA refund and the annual of " Customers and suppliers " .

DEPARTMENTS:

Entity related expense accounts , to support reports sorted , grouped and / or summed . Can generate accounts in the catalog without having to capture them.

CALENDAR:

Set the start and end of each accounting month period in policies validating the capture date.

PAYMENT SCHEDULE:

Option to capture dates to pay , depending on the date of receipt of invoices.

NOTES PAYABLE:

Option to capture the bills that are coming by purchases from suppliers, accounting spending records . Handles 2 types: inputs from the procurement system (A) and those that are captured directly in this module (P). It allows capturing documents in pesos and dollars. To settle them accounting liabilities is recorded in the corresponding month.

CHECKS:

Application to capture checks, relate them with invoices to pay (documents) , and their respective accounting : Suppliers and Banks .

AUTOMATIC CHECKS:

Option to not capture check by check. It presents a list of documents sorted by vendor payables and expiration date , allowing marking the ones to be paid; after that, a routine generates all checks totaling supplier invoices , linking and posting the cancellation of the account payable and banks.

BANK RECONCILIATION:

A process that accesses all entries affecting bank account and marks them as charged , and also includes the uncollected from the previous month. The user marks the uncollected balance to reconcile the bank statement . This same option links the IVA paid on each check, to request a refund or compensation. Ability to control up to 9 checkbooks.

IVA:

Options to request the return or compensation of IVA , reporting and file generation with the format requested by the SHCP..





Inventory, accounting, costs, Input / Output Control

Warehouse Module

It is a module that allows all users in the company capture entries merchandise either by purchase orders received or directly by arrival of purchased abroad goods, and the output consumption in production, greatly easing the overall management process material and financial resources.

Capture the goods received, relating the number of the purchase order, automatically generating accounts payable , updating inventory in the warehouse and the amounts received in the affected purchase order .

Decreases the balance in units and generates the cost of each item with different methods (LIFO, FIFO , Average) . The module has the option for each user , capture what you need in your department from your pc , and another option for delivery of goods , presenting the gafette in a decoder connected to the PC in the warehouse , which the storekeeper and no need to capture anything.

FUNCTIONS:

- ✓ The item catalog is a very complete record of each of the items to control in the warehouse, including maximum and minimum for store locations , distributions expense accounts, among others.
- ✓ Stores catalog allows the separated control of the different locations of goods, such as chemicals , tools , machinery , computers, and / or consumables in general.
- ✓ Entries from purchase orders placed in the module CGA- SHOPPING, just indicate the supplier and purchase order, including all records of the purchase order considering the amounts received outstanding balances in order.
- ✓ Gives direct entry to store merchandise that was not ordered in the module CGA- SHOPPING , being material purchase abroad , or for some other reason , and you want to keep available in store entries.
- ✓ Storage consumption is a window that eases the user controlling material "deliveries" to staff, reducing the available balance .
- ✓ Return of merchandise can receive merchandise that was not used in the process of day, increasing the available balance again.
- ✓ Transfers between warehouses allows the exchange of goods between different warehouses discharged into the system.
- ✓ Batch Control: The store entrances and exits windows, includes expiration date specified in the selected input and consumption.
- ✓ Reports:
- ✓ Analysis of inputs and outputs per item.
- ✓ Journal of movements.
- ✓ Cardex
- ✓ List of items monthly balances : Opening balance , inputs, outputs and final balance , in units and pesos .
- ✓ Existence of items by location.
- ✓ Monthly movement by item, store, department, project.
- ✓ Annual consumption per item.
- ✓ List of stocks including their expiration dates.



JOURNAL ENTRY:

Option to generate the policy store consumption . You can do daily, weekly or monthly , according to the criteria.

ARTICLES:

Option to keep a catalog of items purchased , and obtain reports.

REQUISITION FOR ITEMS IN MINIMUM LEVEL:

A process that generates a requisition by supplier for items that are under the minimum.

HISTORY:

Maintains records of entries for future reference.

OTHER CONCEPTS:

Warehouses, departments , units of measurement, kinds of items . They are catalogs that maintain the integrity of the data of purchase orders and can generate reports in that order.

REPORTS :

Inputs and outputs items by dates, suppliers, department among other orders , showing the amounts received and subtotals and totals.





Facilitates control of company assets, whether tangible or intangible, which can not become liquid short-term and are usually necessary for the operation of the company and not intended for sale.

- ❖ The project module is related to fixed assets to allow classification and relationship movements with each registered in the system for a bunched up.
- ❖ Construction in progress via built administration costs of those tangible assets to be used or put into operation must be built, this through purchase orders

Fixed Assets Module

Finance system CGA module offers fixed asset depreciation method under the straight line which is one of the most used in companies.

In this method of depreciation it is assumed that the asset suffers constant wear over time, which does not always match reality, since there are assets to the extent they wear, the wear rate increases, it is growing.



REGISTRATION OF FIXED ASSETS:

Catalog item detailed log of assigning a start date depreciation of which will start the process of depreciation.

CONSTRUCTION IN PROGRESS:

Routine searches policies provision charged to the assigned account book of the month being processed information, and adds each of the seats to the records of fixed assets with the description of asset number, purchase date, billing and project it with its corresponding currency conversion.

CAPITALIZATION OF CONSTRUCTION IN PROGRESS:

Insert a new record in the catalog of fixed assets, for each different type of class that is in marked for the project. Usually it is 1 (one), but can be as many as they have decided when the classification of each of the records.

- ☑ Relationship catalog projects.
- ☑ Registration costs through purchase orders.
- ☑ Allocation of suppliers related to supply consumption.
- ☑ Classification classes capitalization of assets.
- ☑ Record original investment amount (MOI) in local and foreign currency.
- ☑ Identifying physical location of the asset allocation and photography.



REPORTS:

- ☑ Analysis of depreciation.
- ☑ Accumulated depreciation.
- ☑ Accumulated depreciation by asset class.
- ☑ Movement of fixed assets.
- ☑ Depreciation of fixed assets.
- ☑ Tax depreciation.



Obligation to keep records and accounting entries through electronic means

Electronic accounting refers to the obligation to keep records and accounting entries through electronic means and enter a monthly basis their accounting information via the website of the SAT.

To formally comply with the monthly income of accounting information system Finance CGA has a whole interlocking modules to generate the requirements of SAT automatically through processing of information in each system processes system.

Electronic Accounting.

The requirements necessary to present their statements to the Tax Administration Service (SAT) are presented under the standards of data needed to be generated and validated instantly and in turn raise them to the official site of the SAT for the corresponding statement .

CGA Finance through its Electronic Accounting module generates electronic files required by the SAT in their modalities:

- ☑ **Chart of Accounts.**
- ☑ **Trial Balance.**
- ☑ **Accounting policies.**
- ☑ **Folios prosecutors Policy.**
- ☑ **Accounting Assistant Accounts.**

Always available and instantly, your information when the SAT requires any of its 3 points:



1. Catálogo de cuentas

Una sola vez y cada vez que sea modificado.



2. Balanza de comprobación

De forma mensual, en el segundo mes siguiente al que correspondan los datos.



3. Información de pólizas y auxiliares.

Sólo cuando el SAT necesite verificar información contable o la procedencia de devoluciones y compensaciones.

AUTOMATED PROCESS FOR GENERATING THE ELECTRONIC ACCOUNTING



Relate Financial Statements.

Chart of accounts related to all movements to which is assigned the consolidator code designated by the SAT .



Generation Accounting GL

Through records of different types of policies and provisions for payments to suppliers, they will automatically linking requirements.



Catalog Supplier .

Registration of all tax data from their suppliers transfer their accounts to apply .



Receipt of Goods.

Receipt of goods from suppliers with their respective electronic vouchers, annexing them to the accounting system process.



Requirements



Minimum Requirements:

Usuarios:

- ☑ 2 GHz Processor,
- ☑ 2 GB of RAM.
- ☑ Space available on the hard drive of 2 GB.
- ☑ Microsoft Windows XP, Vista, 7, 8 y 10.
- ☑ NET Framework 3.5.
- ☑ Google Chrome, Mozilla Firefox, Microsoft Internet Explorer 9 Web browser.
- ☑ Java Runtime Environment.

Servidor:

- ☑ 2 GHz Processor,
- ☑ 8 GB of RAM
- ☑ Space available on the hard drive of 40 GB.
- ☑ Microsoft Windows 7-10 / Windows Server 2005-2014
- ☑ Internet Information Services (IIS) 6.0-8.0
- ☑ NET Framework 3.5.

WEB PLATFORM:

The software platform CGA Finance is under Web environment, this allows you to access the application from the Internet browser of your choice.



This means that no configuration or installation on each of the user terminals is needed, the scope of access is determined by the same extent as has the infrastructure of their corporate intranet is required.

CLOUD VERSION:

CGA Finance also has availability in the www , and so it can be accessed from any device with Internet access, by providing information at any time.

MAINTENANCE:

CGA staff has the ability to maintain databases with your information in case the company doesn't count with IT personnel, server migration itself as to recover deleted or corrupted data.



CRYSTAL REPORTS:

Information reports in PDF format screen , with the availability of conversion to Microsoft Excel , Microsoft Word or comma separated format type CSV.

TECHNICAL SUPPORT:

CGA staff is available for support at any time during business hours . We have the resources to access remotely your terminal to provide faster service.



All Microsoft Windows operating system all versions.



Visual Studio ASP + C#
Web version



SQL databases, with all efficiency, stability and security for managing your information